



# VENDOR AGREEMENT

The below mentioned agrees to be a vendor at Villa Park Brewfest on September 28, 2019 on the following date and times.

**DATE:** Saturday, September 28, 2019

**TIME:** 1-5:30 pm

**SET UP:** 12 noon, must be in position and ready by 1 pm

**TAKE DOWN:** After 5:30 pm

Vendor shall not be offensive, vulgar, obscene, or inappropriate for the ambiance and atmosphere of the community event. Vendor and his associates shall at all times conduct themselves professionally, courteously and appropriately.

Vendor is solely responsible for properly setting up their equipment and removing equipment. The Village of Villa Park is not responsible for the vendor's personal property and shall not be liable for any damages, lost, or stolen property. All cords, cables, equipment etc. must be properly and safely positioned so as not to create a trip hazard for patrons and restaurant staff.

With this completed Vendor Agreement, **certificate of insurance with coverage of \$2 million must be submitted listing: Village of Villa Park as certificate holder and also as additionally insured.** Please include a brief description of the service you will provide at this date. A copy of your valid Health Department Sanitation Certificate must also be submitted to Janet Vargas at **JVargas@invillapark.com**

To the fullest extent permitted by law, vendor shall indemnify and hold harmless the Village of Villa Park and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the vendor's activities; except to the extent caused in whole or in part by any negligent or wrongful act or omission of a party indemnified hereunder. (Identify vendor) shall similarly protect, indemnify and hold and save harmless the Village of Villa Park, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of

**Vendor's** breach of any of its obligations under, or (**Vendor's**) default of, any provision of the agreement.

The Village of Villa Park reserves the right to cancel this agreement at any time for Vendor's breach of this agreement, or for any reason other than breach of contract upon 7 days' notice provided to the vendors.

**Today's Date:** \_\_\_\_\_ **Food Vendor Payment payable to:** *Village of Villa Park*

**Vendor Name:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## FOR OFFICE USE ONLY:

**Approved?** \_\_\_\_\_ **Processed On:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

**Fee Paid:** \_\_\_\_\_  **Cash**  **Check #** \_\_\_\_\_  **C.C** \_\_\_\_\_  
**Exp:** \_\_\_\_\_ **CVV:** \_\_\_\_\_